# >Menu

**>>Sub Menu**

# >>>>Sub Sub Menu

**> Global Dashboard**

>>Audit Dashboard

>>HR Administration Dashboard

>>HR Advisory Dashboard

>>Payroll Dashboard

>>Cleontime Dashboard

>>Cleon Asset Dashboard

>>Performance Dashboard

>>Learning Dashboard

>>Assessment Dashboard

>>Leave Management Dashboard

>>Health Management Dashboard

>>Internal Control Dashboard

>>Guarantor Dashboard

>>Cooperative Dashboard

>>Partners Dashboard

>>Reseller Dashboard

# >User Management

>>Candidate Management

>>Company Management

>>Partner Management

>>Reseller Management

>>Employee Data Management

# >Subscription Management

>>Manage Cleon Trials

>>Manage Subscription Plans

>>Active Subscriptions

>>Expired Subscriptions

>>Discount and Loyalty

# >Financial Management

>>Company Payments

>>Payments by Modules

>>Marketplace Inflow

>>Partners Earnings

>>Partners Withdrawals

>>Cleon Partner Commission

>>Reseller Earnings

>>Reseller Withdrawals

>>Reseller Sales

>>Manage Partner Wallet

>>Manage Reseller Wallet

# >Manage Recruitment Module

>>Candidate Onboarding

>>Recruitment Subscriber Manager

>>>>Create New Recruitment Subscriber

>>>>View Recruitment Subscribers

>>>>Create Recruitment Partner

>>>>Introductory Video

>>>>Who Are You

>>>>Who Are You

>>>>What You Can Do

>>>>Where Have You Done It

>>>>Candidate Achievement

>>Manage Candidates

>>>>View All Candidate

>>>>View All Hired Candidates

>>>>View All Shortlisted Candidates

>>>>View All Employed Candidates

>>>>View All Available Candidates

>>Company Activities

>>>>View Recruiting Companies

>>>>View Talent Brief

>>>>View Sent Offer Letters

>>>>View E-Signed Offer Letter

# >Payroll Module

>>Introductory Video

>>Payroll Subscriber Manager

>>>>Create New Payroll Subscriber

>>>>View Payroll Subscribers

>>>>Create Payroll Partner

>>>>View Payroll Partners

>>Payslip Manager

>>Paydate Record Manager

>>Statutory Elements Manager

>>Deductable Element Manager

>>Paygrade Record Manager

# >Cleontime Management

>>Claim Type Management

>>Manage Claim Requests

>>Claim Approval Log

# >HR Administration

>>HR Admin Subscriber Manager

>>>>Create New HR Admin Subscriber

>>>>View HR Admin Subscribers

>>>>Create HR Admin Partner

>>>>View HR Admin Partners

>>Manage Intro Videos

>>Manage Documents

>>Manage Company Calendar

>>Manage Documentary

>>Manage Gallery

>>Manage Peer Review (Review Window, KPI Scorecard, )

# >Leave Management

>>Leave Subscriber Manager

>>>>Create New Leave Subscriber

>>>>View Leave Subscribers

>>>>Create Leave Partner

>>>>View Leave Partners

>>Manage Leave Configuration

>>Manage Leave Calendar

>>View Leave Requests

>>View Leave Approval Log

# >e-Learning Management

>>e-Learning Subscriber Manager

>>>>Create New e-Learning Subscriber

>>>>View e-Learning Subscribers

>>>>Create e-Learning Partner

>>>>View e-Learning Partners

>>Manage Course Categories

>>Manage Facilitators (Internal, External, Marketplace)

>>Manage Courses (Internal, External, Marketplace, Ratings)

>>Manage Assignments

>>Manage Assessments (Attempt Window)

# >Verification

>>Verification Subscriber Manager

>>>>Create New Verification Subscriber

>>>>View Verification Subscribers

>>>>Create Verification Partner

>>>>View Verification Partners

>>Manage Employee Data

>>Completed Verification

# >Health Management

>>Manage Hospitals (Ratings)

>>Manage HMOs

>>Manage HMO Packages

>>Manage Enrolments

>>Manage Hospital Checkins

# >Manage Assessment

>>Assessment Subscriber Manager

>>>>Create New Assessment Subscriber

>>>>View Assessment Subscribers

>>>>Create Assessment Partner

>>>>View Assessment Partners

>>Created Assessments

# >HR Advisory

>>Manage FAQs

>>Manage Knowledgebase

>>View Consulting Calendar

>>Booked Consulting (Accepted, Declined, In Progress, Completed, Ratings)

>>HR Advisory Subscriber Manager

>>>>Create New HR Advisory Subscriber

>>>>View HR Advisory Subscribers

>>>>Create HR Advisory Partner

>>>>View HR Advisory Partners

# >Asset Acquisition Management

>>Manage Requests (Approved, Rejected)

>>Manage Asset Guarantors

# >Performance Management

>>View Appraisal Window

>>View KPI Scorecard

# >Internal Control Management

>>View Processes

>>View Control Chart

# >Poke Management

>>Manage Poke

>>View Poke Usage

# >Partners Management

>>Manage Partners (KYC Docs, )

>>Manage Portfolio (Proposal Letter, Pricing)

>>Partner Ratings

>>Manage Bids

>>Manage Hires

>>Partner Wallet

>>Partner Instructions

# >Reseller Management

>>Manage Resellers

>>Reseller Customers

>>Reseller Sales

>>Reseller Wallet

# >Admin Management

>>Manage Admins

>>Add New Admin

# > Support Tickets

>> Billing Support

>> Technical Support

>> Customer Service

# >Audit Trail Data

>>Global Audit Trail

>>>>Admin Authentication Log

>>>>Admin Session Log

>>>>Admin Activity Log

>>>>Admin Password Reset Log

>>Company Audit Trail

>>>>Company Authentication Log

>>>>Company Session Log

>>>>Company Activity Log

>>>>Company Password Reset Log

>>Partner Audit Trail

>>>>Partner Authentication Log

>>>>Partner Session Log

>>>>Partner Activity Log

>>>>Partner Password Reset Log

>>Reseller Audit Trail

>>>>Reseller Authentication Log

>>>>Reseller Session Log

>>>>Reseller Activity Log

>>>>Partner Password Reset Log

>>Candidate Audit Trail

>>>>Candidate Authentication Log

>>>>Candidate Session Log

>>>>Candidate Activity Log

>>>>Candidate Password Reset Log

# > General Settings

>>Role Based Manager

>>API Management

>>Content Management

>>>>Manage Textual Contents

>>>>Manage Images (Logo)

>>>>Manage Footer

>>>>Manage Email Templates